

# Annual Report

## 2018

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## Read Information and Resource Center (READ Nepal); An Overview

Read Information and Resource Center (READ Nepal) is a national, non-profit and non-governmental organization established in 2006 in Nepal. Since its establishment, it has been assisting in community library development field. The mission of READ Nepal is to collaborate with rural villagers to build Community Library and Resource Centers paired with sustaining enterprise as a vehicle for social and economic transformation of community.

The primary focus of READ Nepal is promoting community libraries and contributing in overall educational and social development of the country through implementing the programs for the upliftment of the people who are economically and socially disadvantage, people living under poverty, deprived community, women, youth, children and people with disability. It inspires and empowers communities to create prosperity through providing access to relevant information, knowledge and resources, increasing economic opportunity for community, empowering women & youth and providing lifelong learning opportunity to the community people.



### READ NEPAL PROGRAM MAP



**Total READ supported CLRCs: 68**

○ **Hub CLRC: 52**

● **Satellite CLRC: 14**

● **Under Construction: 2**

## Project Site 2018

### A. RIRC Implementing Projects for 2018

Total Implementing Projects: 11

Total Implementing Districts:

Project Name and total implementing CLRCs

S.N.	Project Name	Implementing CLRCs	Implementing District
1.	PANs	Total CLRCs: 21 (Jhuwani, Sauraha, Dibyajyoti, Gardi, Agyauli, Shivashakti, Deurali, Laxminarayan, Tikapur, Jana Chetana, Gyanodaya, Tribhuwan, Chaturbujeshwor, Srijana, Kamala, Lumbini Tinau, Moti, Janajagaran, Deepshikha, Model center (Badikhel), Triveni, Gyan Bikas CLRC).	Total Districts: 15 (Chitwan, Nawalparasi, Lamjung, Kaski, Parbat, Kathmandu, Lalitpur, Kavre, Banke, Bardiya, Kailali, Sarlahi, Siraha, Sindhuli & Nuwakot)
2.	DiDRR (ASB)	Total CLRCs: 2 Gaurishankar & Janajagaran CLRC	Total Districts: 2 Nuwakot & Dolakha
3.	Beautiful Store Project	Total CLRCs: 3 Divyajyoti, Thokarpa and Indrawati CLRC	Total Districts: 2 Chitwan and Sindhupalchowk
4.	Rebuilding Thak Library	Total CLRCs: 1 Thak CLRC	Total Districts: 1 Mustang
5.	Nepalese Can 2	Total CLRCs: 1 Takukot CLRC	Total Districts: 1 Gorkha
6.	Free The Slave (FTS)	Total CLRCs: <ul style="list-style-type: none"> <li>Gyanodaya CLRC,</li> <li>Basgadhi CLRC</li> <li>Tribhuwan CLRC</li> <li>Kalika CLRC</li> <li>Tikapur CLRC</li> <li>Bhanu CLRC</li> <li>Janata CLRC</li> </ul>	Total Districts:  Banke, Bardiya and Kailali
7.	Carlucci Project	Total CLRC: 1 Giranchaur CLRC	Total District: Sindhupalchowk
8.	Direct Aid Project	Total CLRCs: <ul style="list-style-type: none"> <li>Jhuwani CLRC, Chitwan</li> <li>Agyauli CLRC, Nawalparasi</li> </ul>	Total Districts: Chitwan, Nawalparasi and Lalitpur

		<ul style="list-style-type: none"> <li>• Godawari CLRC, Lalitpur</li> </ul>	
9.	Paper Theatre	Total CLRCs: 68	
10.	DIYO	Total CLRCs: 8 <ul style="list-style-type: none"> <li>• Janata CLRC</li> <li>• Gyanbikash CLRC</li> <li>• Jhuwani CLRC</li> <li>• Agyauli CLRC</li> <li>• Bhanu CLRC</li> <li>• Bansgadhi CLRC</li> <li>• Tribhuwan CLRC</li> <li>• Kalika CLRC</li> </ul>	Total Districts: Kavre, Chitwan, Nawalparasi, Kailali, Bardiya

## Practical Answers Service (PANs) Program

READ Nepal and Practical Action Nepal are jointly implementing a project "Practical Answers Services" since 2011. It was piloted with four CLRCs and expanded its services with another two in the year 2012. With the huge success of the program it was expanded its implemented area with twenty CLRCs in the year 2013. Again in 2014 expanded in two CLRCs. Now Practical Answer Service (PANS) Program has been jointly implementing by READ Nepal and Practical Action (PA) in 16 different districts of Nepal through 22 Community Library and Resource Center (CLRC). The Program aims to enable access for all technical knowledge on the basis of their own queries regarding Agriculture, Livestock, DRR and CC via collecting and responding enquiries process. In the year of 2018, the project activities were implemented through 22 CLRCs in different Districts.

### Implementing Libraries

- Jhuwani CLRC, Chitwan
- Dibyajyoti CLRC, Chitwan
- Gardi CLRC, Chitwan
- Agyauli CLRC, Nawalparasi
- Shivashakti CLRC, Nawalparasi
- Deurali CLRC, Nawalparasi
- Laxminarayan CLRC, Nawalparasi
- Tikapur CLRC, Kailali
- Janachetana CLRC, Kailali
- Gyanodaya CLRC, Banke
- Tribhuwan CLRC, Bardiya
- Chaturbhujeshwor CLRC, Sarlahi
- Srijana CLRC, Siraha
- Kamala CLRC, Sindhuli
- Lumbini Tinau CLRC, Rupandehi
- Moti CLRC, Parbat
- Janajagaran CLRC, Nuwakot
- Deepshikha CLRC, Kaksi
- Godawari CLRC, Lalitpur
- Triveni CLRC, Kathmandu
- Gyan Bikas CLRC, Kavre



## Project Activities:

- A total of 53,024 queries have been collected among which 52,618 have been responded.
- In response to the queries, 160 interaction programs have been conducted by all partner CLRCs.
- To provide practical knowledge to people, 93 practical sessions have been provided under PANs project.
- 27 Focus group discussions were conducted in the community by partner CLRCs.
- 16 Coordination meetings were held by partner CLRCs under PANs program.
- A total of 14 Livelihood trainings were organized targeted to farmers.
- A total of 12 Mobile knowledge centers were established as outreach activities under PANs project.
- Five Mini Multimedia Projectors were distributed to Srijana, Moti, Laxmi Narayan, Deepshikha and Chaturbhujeshwor CLRCs to show video and knowledge materials regarding practical answers service program as well as to generate income in order to help sustainability of practical answers service program from projector rental.
- Gardi CLRC organized one day animal health camp in coordination with District Livestock Office, Bharatpur and Livestock service center, Basantapur & technical support of National Cow Search program of Rampur Campus.
- Soil test programs were conducted by Janachetana, Moti, Kamala, Jhuwani, Tribeni and Godawori CLRC.
- At the end of project period of PA program for 2017/18 review meeting was conducted in three clusters Kaski, Chitwan & Banke on date 6,7 & 19 March, 2018 in presence of 18 CLRCs. Mr. Rakesh Khadka ( Program Officer, Practical Action), and Ms. Prabha Wagle (Project Coordinator, READ Nepal) were participated in review meeting.
- 89 success stories have been collected from 22 CLRC in the year 2018.
- Field visit regarding practical answers service program was carried out 24 to 28 December 2018. The main objective of the field visit was to monitoring the PA program.



## Reconstruction of Janajagaran Community Library and inclusive community-based DRR in Belkotgadhi Municipality-2, Nuwakot District

### Project Background

READ Information and Resource Center in collaboration with READ Nepal and in partnership with Arbeiter-Samaritar-Bund Deutschland (ASB) Nepal is implementing “Disability-inclusive Disaster Risk Reduction (DiDRR)” projects in the 2015 earthquake-affected districts of Nuwakot and Dolakha. The projects are funded by Aktion Deutschland Hilft (ADH), German Telekom and ASB’s internal contributions.



**Goal:** Strengthen the resilience of the earthquake-affected communities in Dolakha through the inclusive risk awareness initiatives and creating access to relevant informative resources.

### Project Activities

- Outcome Assessment Report was developed for Dolakha and Nuwakot to see the outcome of the project after completion of the projects.
- Project completion report has been prepared and the final project financial audit by the LR Sharma and associate on behalf of ASB has also been completed.

### Implementing Library:

Janajagaran Community Library

### Project Activities:

- A total 31 school-based orientations and 7 community based orientations on Disability-inclusive Disaster Risk Reduction (DiDRR) were organized.
- Different trainings were conducted regarding livestock management, vegetable farming, crystal ornament making and cooperative management in the library.

- The cooperative business plan has been finalized; MoU between Cooperative and JCLRC was already carried out. RIRC will transfer the fund for enterprise has also been mobilized.
- The fund for sustaining enterprise has been released by RIRC to a specific account allocated by the library for DRR programs.
- The DAISY Refresher training was conducted to 7 participants including of ICT administrator, social mobilizer, Librarian of Janajagaran CLRC, cooperative staff.
- Three months basic computer course for the students has been conducting at JCLRC since May 2018. Total 25 students (3 Male, 22 Female along with 1 Person with disability) has been participating and learning MS-Word, MS-Excel, Power-Point, and Nepali Unicode type. The training has been facilitating by the ICT administrator of the JCLRC.
- A total of 740 unique users used all sections of library till the month of July 2018 from the inauguration 3 May 2018.
- 2 District Project Advisory Committee (DPAC) meetings were organized with a total of 65 participants.
- Stakeholder's meeting was held on 2nd February with a total of 37 participants.
- ToT level Interaction/meeting was organized regarding DiDRR for Teachers.
- One day orientation to enumerators and 5 FGDs with different groups was conducted for outcome assessment of the project.
- Quiz competitions were organized as educational events with 145 students for the promotion of reading habit.
- Construction of building was completed during the month of May and the library was inaugurated on 3rd of May 2018. The library was able to increase the number of visitors with setup and inauguration of the library. A total of 915 unique and 1769 repeated users used all sections of library onward the opening date.
- A social Audit was conducted with a total of 50 members (21 male 29 female including 3 people with disability).





## Disability-inclusive Disaster Risk Reduction through community Library project, Dolakha

### Implementing Library:

Gaurishankhar CLRC, Dolakha

### Project Activities:

- 8 agriculture based training were conducted on Mushroom farming, fruit farming, off seasonal vegetable farming and kiwi farming.
- Six Livestock based trainings were conducted on poultry farming & Goat farming, and 2 livelihood trainings were conducted on capacity development & management and Sandal making.
- Public dialogue program was conducted in Bhimeshwor municipality with 27 participants and Disability Inclusive Disaster Risk Reduction interaction program was conducted in Setidevi practical answers service program with 33 participants.
- Interaction program on Women Health Issues and 2 about women trafficking were conducted in the library with 78 participants including one person with disability.
- 3 day Daisy training was conducted in Kathmandu and was facilitated by Birendra Pokhrel.
- Library Management Training was provided to 29 youths including 2 people with disability for section setup of the library.
- Two basic training on computer course of 3 months has been completed which was attended by 60 individuals.
- The cooperative business plan was finalized; ToR between Cooperative and GCLRC was carried out. RIRC transferred the fund for sustaining enterprise to GCLRC in order to be mobilized through cooperatives.



- The construction of library was completed and library was inaugurated on 1st of May 2018. Honorable Mr. Pradip Kumar Gyawali, Minister for foreign affairs, Government of Nepal (GoN) was delegated as a chief guest and special guest was Mr. Martin Kunstmann, Asia program coordinator of ASB.
- Two programs were organized for Reading habit promotion.
- Project Assessment Survey was completed with 4 focus group discussions with the help of 6 enumerators.
- Social Audit was conducted on 25 June 2018 at Charikot Dolakha with a total 46 participants.
- A total of 2,815 individuals visited the library since the inauguration on 1<sup>st</sup> of May 2018.

## The Beautiful Library Project

To improve digital literacy through the sustainable and impactful ICT section in the Community libraries in Sindhupalchowk

### Project Background

After the completion of constructing 2 libraries in earthquake affected Indrawati VDC and sunkoshi VDC of Sindhupalchowk, BS foundation supported USD 9,370 for these 2 CLRC to upgrade the existing ICT sections with additional computers to improve level of digital literacy of the community people living in the area.



### Implementing libraries:

- Thokarpa CLRC, Thokarpa, Sindhupalchok
- Indrawati CLRC, Bhotsipa, Sindhupalchok

### Project activities:

All these centers are up and running with our basic ICT infrastructure. Centers are now currently offering basic computer courses for the community, free access to email and internet communications, printing and photocopy along with basic desktop services for the community. 72 people from Thokarpa and 71 people from Indrawati CLRC received free computer training which was 120% and 118% achievement against the proposed target of project.

## Community development through community library by helping to complete the construction of a community library

### Project Background:

Read Information and Resource Center (READ Nepal) has signed an agreement with the beautiful store to build community library at Nawalparasi as a part of 'The Beautiful Library Project'. The RIRC is a national-level local, non-profit and non-governmental organization, established in 2006 under the NGO Act of Nepal at the District Administration Office, Kathmandu.

Ratnaman Tek Bahadur Divyajyoti Community Library and Resource center is located in Kumroj VDC, Chitwan District, Narayani Zone, and Central Development Region of Nepal. The community acquired land from one local donor and collected about US\$ 28000 from local fund raising event. As the building of the library was incomplete due to lack of Fund, Beautiful Store Foundation, South Korea supported USD 35,240 to complete the remaining construction and upgrading the sections of the CLRC.



### Implementing Library:

Divyajyoti Community Library and resource center

### Project activities:

- Agreement between READ, Jhuwani CLRC and Ratnaman Tekbahadur Dibyajyoti CLRC was carried out for completing the construction of the library building and orientation of the project activities to Library management committee.
- The library was visited by the representatives of Hyundai Department Store and Beautiful Store foundation to look for the current status of the library and community and commence the construction work in the presence of look government officials and community people.
- Preliminary orientation was organized for the library staff on the financial record keeping and the financial report was submitted to READ by the finance department of READ Nepal.



- Library Management Committee (LMC) coordinated with District Forest Office (DFO) and was able to purchase the 50 cubic feet of woods from the DFO in discounted price.
- Discussion program was organized between local health person and women in community regarding the women reproductive health problems and prevention.
- Library has been also carrying out the regular library service, services from the ICT section.
- Inauguration of library was carried out on 28th October 2018 by READ founder, Dr. Antonia Neubauer, Mr. Jeon Sang Joon from Beautiful Store Foundation and Mr. Lalmani Chaudhary, Mayor of Khairahani Municipality.
- As a part of 300 books program, the library has been serving books and knowledge materials to children. 123 children benefited from the program and 423 children participated in the various reading habit promotion activities carried by library.



## Rebuilding Thak Library -Tukuche project

After the completion of the building which was destroyed during the devastating earthquake of 2015, the section upgrade and ICT section setup were forwarded for the development of the library.

### Implementing library:

Thak Community Library, Tukuche

### Project Activities:

- Library section, child section, ICT section and meeting hall of Thak library were upgraded with specific books and furniture.
- Women section was established in the library, to be used as A/V section as well.
- Inauguration of the library was carried out on 25<sup>th</sup> October, 2018.



## Free The Slaves (FTS)

After the completion of the 5-day pilot training program on “educating and mobilizing vulnerable communities” in December 2017 in Kohalpur, Banke, 25 trained participants from the training prepared 6- months action plans based on training content in order to further integrate what they learnt into their existing work. An amount of \$5000 was provided by Free The slave in order to carry out ‘action plan’ prepared by training participants at the end of the training.

## Implementing Libraries:

- Gyanodaya CLRC, Banke
- Basgadhi CLRC, Bardiya
- Tribhuwan CLRC, Bardiya
- Kalika CLRC, Bardiya
- Tikapur CLRC, Kailali
- Bhanu CLRC, Kailali
- Janata CLRC, Kailali

## Project Activities:

- An informative show addressing the causes and consequences of the given issues was conducted followed by a group discussion.
- A short but educational simulation depicting a realistic scenario on human trafficking and/or unsafe migration was performed in public places where citizens were encouraged to join and watch.
- Meetings of stakeholders of the project, governmental and non-governmental agencies within the rural municipality were conducted in the respective libraries and community.
- Implementing partner libraries of the project conducted orientations with the residents of the communities to educate them all about the issue on hand i.e. Human Trafficking.
- Some participants from the community gathered interesting diagrams and information together to put up a wall magazine to hang up on the entrance wall of their respective libraries to capture interests of more people.





- A safe corner was established in each library that consisted of information which was collected on the issues related to trafficking, slavery, unsafe migration, child labor, etc. It was labeled as the “anti-trafficking corner”.
- Participants from each library identified a catchment area and constructed visual social maps in order to represent the different types of demographics residing in certain highly affected areas.
- The implementing libraries also conducted school orientations with the addition of a video show incorporated to the program, the video titled “Juneli”, was based on a school going child who is trafficked, so that students could somewhat relate to the situation and how it may occur in real life.

After the completion of first phase FTS project, Free the slave were interested to extend the project in other districts as well so, further agreement has been made for the implementation of second phase of Free The Slave (FTS II) in the year 2019.

### Community Library lovers’ Campaign:

Takukot Community Library was established at Takukot V.D.C, Gorkha district with the initiation and active participation of local youth with support of READ Nepal. The library was established with an aim of providing knowledge on various social issues such as health, education, drinking water, environment, good governance, human rights and domestic violence. CLLC campaign was pitched in order to support the construction of the community library from the fund collected from the community themselves.



#### Implementing Libraries:

Takukot Community Library

#### Project Activities:

- A one day orientation program was conducted and a 3-days fund raising program was also conducted by Takukot Community Library.
- Local contractor was hired for the construction work under direct monitoring and supervision of Library Management Committee.
- Concrete slab of the 1<sup>st</sup> floor of the building is under curing process and work on 2<sup>nd</sup> floor will begin soon.
- NRS. 8, 66,700 have been raised by the local community in coordination with people from Takukot working abroad in Qatar.

## Development after Disaster: Carlucci

Giranchour Community Library is the 68th community library supported by READ Nepal which is being built with the support of Carlucci foundation.

### Implementing Library:

Giranchaur Community Library, Sindhupalchowk

### Project Activities:

- The feasibility study was completed in February 2018 in coordination of Dhurmus Suntali Foundation and in partnership with local community.
- The project orientation was conducted to local community on READ model, community library and its scope. READ also provided orientation on proposal writing and development and as a result received a proposal from the community on April of 2018.
- An ad-hoc committee consisting 9 members from community was formed to initiate project related activities in local level.
- The ad-hoc committee has registered library in district administration office in April 2018 and has legally received the required land in Jun 2018 for building construction provided by 4 of the people in the community.
- Earthquake resilient building was designed by Earthquake Safety Solution (ESS).
- The project agreement between READ Nepal and Giranchour Community Library was signed in mass gathering of community people, representative from local government and other local stakeholders at Giranchour.
- The social mobilization training was successfully conducted in Giranchour with 35 participants.
- A social mobilizer (Local Staff) was hired to supervise the project activities.
- An orientation program on the engineering aspect of the library building was carried out for the library management committee, sub-committee, and stakeholders by the engineers of the design consultants from Earthquake Safety Solution (ESS).
- The ground breaking ceremony for the construction of the library building was held in presence of the Former Minister of Nepal government Mr. Sher Bahadur Tamang, Mr. Bhola Kumar Shrestha, President of READ Nepal, Mr. Murari Binod Pokhrel, Deputy Mayor of Melamchi municipality and the local community on 23rd of September.



- Training on Institutional Strengthening and Good Governance was conducted from with a total of 32 participants.
- The library management committee and fund-raising sub-committee has received timber worth NRs.4 lakh in coordination with Community forest committee, 2 tipper of sand worth NRs. 70,000 as a start of their fund raising activities in local level.
- Work on foundation and support columns for the building is going on at site. As a part of local contribution LMC has received aggregates worth \$14,000 from local crusher industries and timber worth \$7500 from Community forests.
- Sustaining enterprise management training was organized. During the training, participants recognized "women cooperative" as the sustaining enterprise for the library.
- 89The library is in process of providing lifetime membership to each household in the library catchment area.



### **‘READING is Fun’ -Direct Aid Program (DAP)**

“READING is Fun” is a program for promoting the early childhood reading habit promotion program for the children of 6 months to 6 years with the financial support of AUD 41,000.00 from Australian Embassy in Kathmandu under Direct Aid Program (DAP) for the year 2018-19.

#### **Implementing Libraries:**

- Jhuwani CLRC, Chitwan
- Agyali CLRC, Nawalparasi
- Godawari CLRC, Lalitpur



#### **Project Activities:**

- Project orientation and agreement has been completed in all partner libraries.
- Sub- committees were formed in all partner libraries for READING is Fun project.
- Name list of 600 children has been collected by all 3 CLRCs.
- Selection of staff has been completed for implementation of the project.

## Paper Theatre

After the earthquakes in 2015, READ Nepal also mainstreamed the DRR component in its community library development program. Regarding this READ Nepal in partnership with Shanti Volunteer Association is now implementing the “Paper Theatre” Program through its network of community libraries in Nepal. Main objective of this program is to raise awareness on disaster and the disaster risk reduction among the children.

### Implementing Libraries:

57 libraries

### Project Activities:

- Shanti Volunteer Association (SVA) provided a training and demonstration on presenting paper theatre techniques along with the materials for the presentation and distribution to community libraries. SVA also provided 67 sets of Paper Theater.
- READ Nepal introduced this Paper theatre component to 57 library representatives from 41 districts during annual library management training programs with orientation as well as demonstration.
- After the orientation, the librarians are now in their centers implementing Paper Theater. 57 libraries are doing 322 events and reached out to 4830 children 41 districts.



## DIYO Project

READ Nepal with technical support of READ Global and IREX and financial support from Walmart foundation is in the implementation stage of Diyo project at eight libraries of READ with the objective to make awareness on safe migration to the community.

### Implementing Libraries: 8

- Janata CLRC
- Gyanbikash CLRC
- Jhuwani CLRC
- Agyauli CLRC
- Bhanu CLRC
- Basgadhi CLRC
- Tribhuwan CLRC
- Kalika CLRC



## Project Activities:

- ToT Manual on the safe migration was developed along with IEC materials to be used by ToT graduates, teachers and peer educators.
- Pravesh Diary, brochures of different countries, notebooks, video and documentaries, Sahayogi Pustika for women approaching foreign employment as domestic worker was collected from the Foreign Employment Promotion Board to be used as resource materials.
- READ Nepal coordinated with the concerned CLRCs to organize ToT on Safe Migration in Chitwan and Nawalpur.
- Landscape assessment for this DIYO project was carried out in the leadership of Ms. Marina Colby (a consultant hired by the IREX) and followed by READ Nepal. During this process, READ team and Ms. Marina visited many organizations who are working in safe migration.
- Four TOT trainings were conducted for all 8 CLRCs in groups of 2 with 12 participants from each CLRC facilitated by team of READ Nepal.
- Stakeholder meetings were conducted in Chitwan and Nawalpur. In the meeting concern stakeholders like, Mayor, Justice Committee Coordinator, Local Police, office from district administrative office and other related stakeholders participated Chitwan and Nawalparasi.
- A one day orientation program for 9 enumerators (M-6/F-3) including 3 LMC members from each library was conducted in Bardiya facilitated by Durgesh K. Yogi, program director where Ashutosh Kharel, M & E assistant of READ supported to carry out the program.
- A total of 23 stakeholders meetings were carried out in 2018.





- After the TOT, a total of 9 community orientation programs were conducted in 5 of the CLRCs i.e. Kailali, Bardiya, Jhuwani, Gyanbikash and Agyauli with a total of 358 (260 F/98 M) beneficiaries.
- A total of 60 school orientations program were conducted partner CLRCs.



- 12 peer educators from 4 CLRCs (Gyanbikash, Jhuwani, Agyauli, and Kalika) have been provided first orientation by using peer education for 110 youths.
- The set up of corner for Safe Migration has been completed in all partner CLRCs.
- A total of 13 orientation sessions were carried out by the library resource corner of partner libraries facilitated by social mobilizer.
- A total of 4729 queries were collected related to safe migration and foreign employment process.

- 24 peer educators from 8 partner CLRCs have provided information to 457 youths regarding safe migration using peer education.
- A total of 223 followup cases were recorded by the peer educators from all 8 partner libraries.
- Janata CLRC conducted an interaction program in school on safe migration and a documentary show for people in the community.



- Kalika CLRC conducted a meeting with Justice Committee.
- A total of 16 queries boxes were setup in 4 libraries with 4 boxes for each library.
- Community Interaction was conducted by Agyauli CLRC in order to address collected queries.

## Read Information & Resource Center (READ Nepal) team – 2018

### Executive Board Members

Mr. Bhola Kumar Shrestha – President  
Mr. Sher Bahadur Pariyar – Vice President  
Mr. Murari Binod Pokhrel – Treasurer  
Ms. Rambha Thapa – Secretary  
Mr. Gita Thapa – Member  
Mr. Era Shrestha – Member  
Mr. Sushil Mainali – Member

### Staff Members

Ms. Pushpa Bhadel – Executive Director  
Mr. Durgesh Kumar Yogi – Program Director  
Mr. Parshu Ram Pandey – Finance Manager  
Mr. Prakash Pokhrel – Project Manager  
Mr. Chin Kaji Shrestha – Head of Field Operation  
Mr. Tara Bahadur Thapa – Program officer  
Mr. Arjun Maharjan – Sr. ICT & Program coordinator  
Mr. Nabin Subba – Admin & Finance Coordinator  
Mr. L. B bhandari – Field Coordinator  
Ms. Prabha Wagle – Project Coordinator  
Mr. Kanchha Man Lama – Field Supervisor  
Mr. Rabindra Shrestha – Field Supervisor  
Ms. Rupa Shrestha – Admin and finance coordinator  
Mr. Ashutosh Kharel – M & E Assistant  
Ms. Shanti Pun Magar – Receptionist  
Ms. Devi Maya Rai - Office Assistant  
Ms. Bina Tamang – Office Assistant  
Ms. Saraswati Majhi – Office Assistant